



BELL Academy

Bayside Enrichment & Long-Distance Learning Academy – MS 294

18-25 212th Street, Bayside, New York 11360
Phone 718-428-0587 • Fax 718-428-0237

David Abbott
Principal

Catalina Marte
Assistant Principal

www.thebellacademy.com

Paul Perskin
Assistant Principal

WELCOME! WELCOME! WELCOME!

Student's Name: _____

Official Class in September: _____

Dear Parents/Guardians:

BELL Academy wishes to welcome your child to the 2014-2015 school year! I am excited about the opportunity to get to know you as well as your child and I am looking forward to a happy and educationally productive school year together.

On the first day of school, September 4, 2014, please arrive no later than 7:40 AM. BELL Academy's entrance is on 23rd Avenue, between Bell Boulevard and 212th Street. BELL Academy's staff members will be in the park adjacent to our entrance and homeroom teachers will have signs so your child can easily find his/her new class.

On the first day of school your child will receive his/her new schedule and the school's policies will be reviewed. We welcome this opportunity to educate your child and encourage parent involvement. If you have any questions or concerns, please feel free to contact Miss Tracy at tmancini@schools.nyc.gov. This e-mail is viewed on a regular basis. Also please review the attached sheet with yellow bus stops. If your child will be riding the bus in September, kindly email Tracy; the number of the bus stop you want your child to use. If your child will not be riding the yellow bus, they will receive a Metro Card if entitled. Please note that it takes a few days for yellow bus service to run smoothly. Kindly wait with your child at the bus stop the first few days until the yellow bus arrives. Your child will be assisted here at dismissal with boarding the correct yellow bus. If your child will be riding public transportation, please review the bus they will be taking to and from school. Any questions or concerns will also be addressed by writing to Tracy at the aforementioned e-mail.

Please remember that all updated information pertaining to transportation can also be found at: www.thebellacademy.com.

Let's work together to make this the best year ever!

Sincerely,

David Abbott
Principal



Catalina Marte
Assistant Principal

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June 30, 2014

Dear Incoming Sixth Grade Parents:

I will be available during the summer to assist with your transportation needs, specifically with the “yellow” bus stops. Please read the steps below that outline how you can arrange for transportation for your child:

1. Log onto www.schools.nyc.gov
2. Scroll down to Pupil Transportation-Offices & Programs-NYC
3. Go to Find Your Child’s Bus Stop or Route – If you know your child’s student ID and birthday, you can research yellow bus information on the Transportation Search Page.
4. If you don’t know your child’s student ID, call the Office of Pupil Transportation at (718) 392-8855.
5. OPT Customer Service Agents are available Monday – Friday.

After your have selected a stop, kindly e-mail me the stop you are requesting for your child. My e-mail address is: tmancini@schools.nyc.gov.

If none of the stops are conveniently located, please e-mail the information below:

1. Child’s first and last name.
2. Child’s date-of-birth – including year.
3. Cross streets of where you need a bus stop.

Upon receipt of the following information, I will do my best to create a new stop close to your home. Please note that requests are often unfulfilled. However, we will do our best to accommodate your needs.

Have a wonderful summer. Look forward to seeing your child in September.

Sincerely,

Tracy Mancini