



# BELL Academy

*Bayside Enrichment & Long-Distance Learning Academy – MS 294*

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**David Abbott**  
*Principal*

[www.thebellacademy.com](http://www.thebellacademy.com)

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*Assistant Principal*

June 21, 2021

Dear BELL Families

We recognize that COVID-19 and the transition to blended and remote learning may impact how your child demonstrates their learning. Because of this, you can choose to replace any passing final grade on your child's transcript for the 2020-21 school year with a grade of pass, or 'P'. This option is meant to ensure that your child's transcript best reflects their achievements.

Your child's final grades appear on their transcript, which is the official record of the courses they have completed. Final grades in some courses are used to calculate a cumulative average, which is often used for scholarship and program eligibility and class ranking. If you choose to change any of your child's passing grades to 'P', that grade will not affect their cumulative average, but it will still count toward graduation. More information on student transcripts is available at <https://www.schools.nyc.gov/learning/student-journey/student-records-and-transcripts>.

To let us know which passing course grades from June 2021 you would like to be changed to grades of 'P', please send an email to [DAbbott@schools.nyc.gov](mailto:DAbbott@schools.nyc.gov) by **Friday, July 2<sup>nd</sup>**, with one of the options below. **If you do not respond by this deadline, the original passing final grade will be permanently saved on your child's transcript.**

- **I want to change all** passing final grades to passing grades of 'P'. Respond to this email with, "change all passing grades from June 2021 to P." Doing so means that none of my child's passing final grades will be included in their cumulative average.
- **I want to change the following** passing final grades to passing grades of 'P'. Respond to this email with, "change the following passing grades from June 2021 to P" and list all of the courses for which you are requesting this change.
- **I do not want to change** any passing final grades to passing grades of 'P'. Respond to this email with, "do not change any grades." I understand that all of my child's passing final grades will be included in their cumulative average.
- **I am not sure.** Respond to this email with, "I would like to meet with a school staff member to discuss this decision."

Once we receive your decision, we will make the change(s) within 10 business days for students graduating in this term and within 30 business days for all other students.

This is an important decision that impacts your child's next steps after high school. We are available to discuss these options with you to help you make the best decision for your child. We congratulate your child for reaching this stage in their middle school career.

Sincerely,

David Abbott  
Principal